

WESTLAKE GOLF CLUB BYE LAWS

A. CLUBHOUSE

1. CLUB OPENING HOURS

The Club House and Bar shall be open only for such times as the Committee may determine. The Bar hours may not exceed those authorised by any liquor licence held by the Club. No intoxicating liquor shall be supplied except during such times as the Bar may be open. No intoxicating liquor shall be sold to persons under the age of 18 years.

Opening times for the **Club House** (excl. Bars) shall be as follows:

Nov to Mar 06h00
Apr to May 06h30
Jun to Aug 07h00
Sep to Oct 06h30

Opening and closing times for the **Bars** shall be as follows:

Upstairs Bar

Subject to availability and dependant on whether functions are being held. Friday draws will be held in the upstairs bar unless specified otherwise in the newsletter. Service will always be available in the downstairs bar during operating hours.

Downstairs Bar

Opening time: 11h00 daily.

Closing hours: As a general rule, the Downstairs bar will close at 19h00; however this may vary according to seasonal requirements at the discretion of the Head Barman. The Captain, Vice Captain, General Manager or any member of the House Committee may extend these hours for special occasions, but not as a general rule. The Clubhouse closes concurrently with the last bar.

2. Dress Code

These days, when strict conformity in dress is outmoded, it is difficult to apply rules. However, golfers and guests are still required to be neatly and presentably dressed at all times.

On the golf course, only recognized golf attire is acceptable. Socks with shorts /skirts and recognized golf shoes and shirts are a prerequisite.

In the clubhouse, even when attire is casual, extremes of “casualness”, for example sleeveless vests for gents and crudely worded, derogatory T-shirts, will not be tolerated.

We take great pride in our club and the welfare of all our members and guests is paramount. Kindly assist us in maintaining this pride.

Below is the dress code condoned by the committee. You will note that there is only one dress code that applies to both genders. Please note that dress code in its entirety is at Senior Management discretion.

i. **Club House and Surrounds**

Dress throughout the club, including the bars, shall at all times be “NEAT & TIDY” befitting the stature of our Club. Flip flops are deemed to be acceptable as long as clothing meets the above mentioned proviso. One dress code applies to all areas of the clubhouse.

ii. **Golf Course – On-course attire**

Trousers/Long Slacks

Must be “Smart Casual” – No denim permitted

Gentlemen’s shorts may not have an elasticated waist

No ski pants or tights permitted

Shorts/skorts/skirts : Mid-Thigh

No running shorts

No gentlemen’s shorts with elastic waists or lace tie ups

No “beach wear” / shorts with large pockets on the sides

Shorts : Bermuda

Must wear a belt if shorts have belt loops

Short socks allowed

Footwear

“Soft Spiked Golf Shoes” with socks at all times

No “tekkies” permitted on the Golf Course

Socks

Short socks with shorts

No long sport socks (i.e. Rugby, Soccer, etc.)

Shirts

Generally recognized Golf Shirts/blouses permitted

The committee and management reserve the right to decide whether dress is appropriate or not. Kindly help us to maintain a high standard of dress so that we can all be proud of our club.

3. CHILDREN

- a) Children under the age of 18 are not allowed to be served across the bar. Children are allowed to be served by a waiter.
- b) No children under the age of 8 years old will be allowed on the course at any time. Children between 8 & 10 years of age are to be accompanied by an adult.

4. GUESTS

Guests may be introduced in the Club by members subject to such conditions as may be prescribed in these Bye-Laws provided that:

- a) No member may introduce more than three guests in any one calendar month, playing as "guest of a member".
- b) Members may not introduce the same guest more than once a month.
- c) A member introducing a guest does so subject to an undertaking from the guest to make no claim against the Club for any loss or damage to person or property which may be suffered by such guest while on Club premises and also an understanding to make good any damage to the Club property caused by such a guest, whether wilfully or otherwise. A copy of this rule shall be prominently posted in the Proshop and on the notice board.
- d) No guest shall enjoy the privileges of the Club except in the company of the member introducing him or her.

5. VISITORS

Visitors may play on the course without introduction by a member subject to the following:

- a) The admission of such visitors to the Course and Club House shall be entirely at the discretion of the General Manager or person in charge of the Course and Club House for the day.
- b) Every visitor shall pay the fees, fixed by the Committee from time to time, and payment of such green fee will be deemed to be an undertaking to make no claim against the Club for any loss or damage to person or property which may be suffered by such visitor while on the Club premises and also an undertaking to make good any damage to Club property caused by such visitor, whether wilfully or otherwise. A copy of this Rule shall be posted prominently in the Proshop and on the notice board.
- c) Payment of green fees will confer Temporary Membership for the day.
- d) No visitor shall be admitted to the Club who has been rejected as a candidate for membership by the Committee or has been posted as a

defaulter for non-payment of subscriptions, unless subsequently reinstated, or has ceased to be a member by virtue of his suspension from the Club by the Committee.

6. LOST PROPERTY

All articles of clothing and equipment left lying about the Locker Room will be placed in the lost property and if not claimed within 60 days, will be sold. No liability to the Club will accrue thereafter, nor will any claim for compensation be entertained.

7. GAMBLING

Unlawful games and gambling are prohibited.

8. CODE OF CONDUCT

All members and visitors are required to adhere to the Code of Conduct, posted in this diary and on the notice board.

9. DRIVING RANGE

The driving range is reserved for members and their accompanying guests. Visitors may only use the driving range if they have a tee-off time reserved on the day. Non-members who are taking lessons with the Club Professional will be entitled to use the driving range during the lesson period.

10. MISCELLANEOUS CLUBHOUSE RULES

- a) No member shall, without the special sanction of the Committee, bring into the Club for use or consumption therein any liquor or provisions.
- b) All articles of glass or other effects broken by any member or his guest shall be paid for by such member.
- c) No kit bags may be left in the foyer or lounges during prize giving.
- d) No notices may be put on the Main notice board without the prior approval of the General Manager.
- e) Anyone found to be defacing notices, starting sheets, posters, etc, will face possible disciplinary action.

11. COURSE AVAILABILITY

The course will be closed:

- a) On Good Friday, Christmas Day and at any time at the discretion of the Committee.
- b) To all visitors and guests and to all members other than Life Members and Full Playing Members during the Men's Championships, with the exception that Prentice, Junior and Student members may be permitted to play, if times are available.

12. LOCAL RULES

The Local Rules shall be posted on the Board at the entrance to the Course and shall be kept updated by the Tournaments Committee. These rules include those governing the use of drive carts.

13. GREEN FEES & CADDY FEES

Green Fees and Caddy Fees shall be laid down from time to time by the Committee, and shall be displayed on the Main Notice Board in the Club.

14. WESTLAKE SENIORS

The club senior's section, WAGS (Westlake Aged Golfers Society) provides a sociable and harmonious environment for senior gentlemen members on Tuesday mornings. They welcome new eligible members.

14. SOCIAL MEMBERS

- a) Limited to 100.
- b) Introduction through an existing fully paid member of the Club.
- c) Each candidate to fill in a membership form and to be interviewed by a Committee Member.
- d) Cost of membership is determined by the Committee annually.
- e) Any Social member wishing to make use of the Golf facilities will pay visitors or guest green fees
- f) The member / members proposing such Social member shall assume direct responsibilities for the conduct of and for the amount owing by such a member.
- g) No correspondence or other communication will be entered into, should a candidate be refused entry.

B. COMPETITIONS

1. MEMBERS COMPETITIONS

Other than when public holidays fall on weekdays, competitions will be allocated to members who qualify by virtue of their membership category as follows:

- a) Tuesday Mornings – Senior Men (age 55 years and older)
Tuesday Afternoons – Ladies
Wednesday Afternoons – Men
Saturday Mornings – Men and Ladies
Saturday Afternoons – Men and Ladies (FULL members)

Competitions will be organised and run by their respective Committees.

- b) All players playing in a club competition may play off yellow, white or red markers (rated for their gender) unless the Terms of Competition state otherwise.
- c) All Members playing in a competition field **must** enter the competition of the day.

2. HANDICAP LIMITS

Men's competitions require a minimum number of 24 players to complete the round to ensure that a competition is valid.

Ladies competitions require a minimum of 12 players in the field to constitute a competition with the exception of a WGSA Medal where one person with a marker who completes the round is eligible to win the competition.

Should the required number of players, as stated above, commence a competition, but adverse weather causes players to give up, those who finish the 18 holes, will be deemed to be eligible to win the competition. Competitions can be cancelled before or during play under exceptional circumstances.

3. PRENTICE MEMBERS

a) A prentice member between the ages of 8 and 10 years old must be accompanied by an adult when playing the golf course.

b) Wednesday and Saturday afternoon competitions:

- i. Prentice Members with single figure Handicap Indexes may book to play in the first 3 tee-times available.
- ii. Prentice members who have not booked in advance may, on the day before of the competition, book and play in any available slot, due to cancellations.

4. MONTHLY MEDAL

When the entry for the Monthly Medal exceeds sixty, there will be three separate divisions which will be determined by Handicap Index (HI).

One best Gross prize will be awarded for the day. All Monthly Medal Winners shall be eligible to compete for the Zoutendyk Cup.

Ladies Tuesday WGSA Medal rounds will be played in 3 divisions according to GolfRSA/WGSA guidelines. Prizes will be awarded in all 3 divisions. A Medal glass shall be awarded only if the Net score of the winner is 74 or less. All monthly Medal winners (Tuesday, Thursday and Saturday) qualify to compete in the Medal Winners Final, as well as any player scoring a Net 69 or less.

5. CLUB CHAMPIONSHIP TROPHIES

Only players posting scores in all four rounds of the Men's Club Championships will be eligible to win any of the floating trophies played for during the Club Championship.

In the event of a player posting a no return or being disqualified in any one round, he will be deemed not to have posted a score and will therefore not be eligible to win any of the above trophies. No Trophies may, at any time, be removed from the Club premises other than by the management to have them engraved.

6. MATCH PLAY COMPETITIONS

a) Club Championship Matchplay:

- 1) The top 16 Gross scores for the A and B divisions and the top 16 Gross scores from the C division will qualify to play in the Club Champs Matchplay. In the event of a tie for sixteenth place, to qualify for this Matchplay event, the qualifier will be the player with the lowest score over the fourth round. Should there be two or more players with the same score, the qualifier will be decided by the lowest handicap. Should there be a further tie, the best Gross score on even holes over the fourth round of the Club Championships will count. In the event of yet another tie the qualifier will be decided by the spin of a coin.
- 2) The top 16 Net scores (all Divisions) in the Ladies Club Championships will qualify to play in the Irene Troskie Matchplay. In the event of a tie for sixteenth place, the qualifier will be decided by the count out rule contained herein.
- 3) Matches must be played on the dates specified in the fixture book, however matches may be played by mutual agreement and consent of the Tournaments Committee before the specified date, i.e. no game may delay the event under any circumstances. The only exception to this rule may be where a participant is committed to Club, Provincial, or National selection. In these cases the player will only be granted a 1 week extension on the game. The Tournaments Committee however reserves the right to further extend the game in extreme circumstances.

b) Club Matchplay:

- 1) The first 64 entries will be accepted. The match ties will be drawn randomly prior to Saturday evening prize giving two weeks before the Matchplay commences.
- 2) Medal rounds will be fixed as qualifying rounds for the Ladies Summer handicap Matchplay Trophy, Winter handicap Matchplay Trophy (Individual) and Foster Cup (Betterball); the top 16 Net scores (all divisions) will qualify. In the event of a tie for sixteenth place, the qualifier will be decided by the count out rule contained herein.
- 3) The lowest handicap of each match tie must play off scratch and his/her opponent must play off the difference between the opponents' course handicaps
- 4) Match dates are set in the fixture book over an extended period of time to give members an opportunity to complete their games and avoid giving walkovers if they have prior commitments.
- 5) Matches must be played before the date specified in the fixture book. No match may delay the event under any circumstances. The only exception to this rule may be where a participant is committed to Club, Provincial, or National selection. In these cases the player will only be granted a 1 week extension on the game.
- 6) It is the players responsibility who's name appears first (top) on each match tie to confirm the date and time of each match. The player above must be able to give his/her opponent three dates on which the game can be played. If the players cannot come to an agreement to play their game before or on the specified date, then a walkover will be awarded to the player who made the effort to play the game.

7) Men's matches tied after completing the number of holes as specified by the Committee are immediately extended from the tee where the match started, on a sudden-death basis. Player's take their strokes again as in the round.

8) All Ladies matches must begin on the 1st hole. Matches finishing tied after completing the number of holes as specified by the Committee are immediately extended. The players shall play three extra holes (1st-3rd) if there is still no result, sudden death shall commence from the 4th hole. Player's take their strokes again as in the round.

7. TIES IN CLUB COMPETITIONS

Medal events (over 36, 54 or 72 holes):

In the event of a tie the prize will be awarded on the following basis:

a) Gross Winner: A further 2 holes will be played (10th & 18th). If the scores are still tied, a sudden-death play off will commence on the 18th hole, repeating the 18th hole until a winner is decided.

b) Men Gross & Net count-outs (over 36, 54 or 72 holes):

1. The best (Gross/Net) score of the last round, then
2. The player with the lower handicap, then
3. By the spin of a coin.

c) Ladies Gross & Net count-outs (over 36 holes):

1. The best (Gross/Net) score of the last round (18 holes). If no result is obtained then the award shall be based on the best (Gross or Net) score over holes 10-18 of the last round. If no result is obtained then the award shall be based on the best (Gross or Net) score over holes 13 – 18 of the last round. If no result is obtained the award shall be based on the best (Gross or Net) score over holes 16 - 18 of the last round. Should it still be tied it will be based on the best (Gross or Net) score for hole 18 of the last round.

2. If still tied after the above procedures a winner will be decided by the spin of a coin.

Medal events (over 18 holes):

a) Men and Ladies Gross and Net count-outs

1. The best (Gross or Net) score over holes 10-18. If no result is obtained then the award shall be based on the best (Gross or Net) score over holes 13 - 18. If no result is obtained the award shall be based on the best (Gross or Net) score over holes 16 - 18. Should it still be tied it will be based on the best (Gross or Net) score for hole 18.
2. If still tied after the above procedures a winner will be decided by the spin of a coin.

All other types of Competition (over 18 holes):

In the event of a tie in any other type of golf competition organized by the Club, the award shall be decided on the best Gross or Net score or Stableford points over holes 10 - 18. If no result is obtained then the award shall be based on the

best Gross or Net score or Stableford points over holes 13 - 18. If no result is obtained the award shall be based on the best Gross or Net score or Stableford points over holes 16 - 18. Should it still be tied it will be based on the best Gross or Net score or Stableford points for hole 18. If there remains a tie, the award shall be based by the spin of a coin.

8. ELIGIBILITY FOR TEAM SELECTION

- a) No member shall be eligible to represent the Club in Inter-Club Competitions who has during the same calendar year represented in Inter-Club competitions any other Club who is affiliated to the Western Province Golf.
- b) All members selected to represent the Club in Inter-Club competitions must be handicapped at the Club.
- c) Five Day Members (Men) are not eligible for team selection.

9. CUP AND TROPHY COMPETITIONS

A member may win any Trophy or Cup competition in which he or she is entitled to play. Trophies may not be removed from the club's premises. Trophies may not be shared (unless in extreme circumstances at the discretion of the Committee) and are subject to the count-out rules contained herein.

10. VISITORS AND GUESTS

Visitors and guests are eligible to compete in competitions organised by the Club, but are not entitled to win a Monthly Medal or Cup Competitions.

- a) Provided times are available which do not preclude members from playing.
- b) They are members of a recognized Golf Club and enjoy full playing privileges as such.
- c) They have a recognized Club Handicap.
- d) They have been introduced by, or play with a member.
- e) Guests may only play in a Tuesday pm, Wednesday pm or Saturday am/pm competition with the prior permission of the Captains or in their absence or unavailability, the Vice Captains or in their absence or unavailability the General Manager.

11. PRIZEGIVINGS

Anyone unable to attend prize giving must nominate a fellow player to collect his/her prize. In the event that the official scorer has not been informed of a prize proxy, the prize will be forfeited and awarded to the next best score. In the event that a prize proxy has not been arranged for a closest to the pin or such like prize, then the prize will be forfeited.

12. 'SWINGERS'

In the event of a three ball playing in a Fourball Betterball competition, the player left without his/her original partner shall, for the purposes of the competition, pair up with the player with the lowest Handicap Index (HI) of the other pair, this player becomes the 'swinger'. The swinger is only eligible to win prizes with their original partner.

In the event of an Alliance competition, the Starter, Golf Director or Manager on duty will nominate the 'swinger'. The swinger is only eligible to win prizes in their original Fourball.

D. SUGGESTIONS AND COMPLAINTS

All suggestions/complaints by members should to be sent to the suggestions portal in writing - suggestions@westlakegolfclub.co.za. Every suggestion will be dealt with and the member will receive an email of acknowledgment. The correspondence will be sent to the relevant department. If the General Manager and relevant department head are unable to deal with the matter, it will be forwarded to the Committee, whose decision will be final.